



# TimeControl<sup>®</sup> Evaluation Guide to HMS Software's Online Hosted TimeControl Trial site

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First published by HMS in 1994, TimeControl has been adopted hundreds of clients and hundreds of thousands of users around the world. TimeControl is designed to serve the needs of both Project Management and Finance simultaneously. It allows an organization to use a single timesheet for project tracking, time and attendance, time and billing, HR tracking, R&D Tax Credits, DCAA and project costing instead of having to deploy many timesheets to serve these needs. TimeControl is available as a Subscription Service in the cloud or for purchase for an on-premises implementation. TimeControl's architecture is flexible and extensive supporting numerous databases such as Oracle, Microsoft SQL Server and MySQL, multiple browsers such as Firefox, Edge, Safari, Chrome, Mozilla and Internet Explorer. It includes both the browser-based interface and the free TimeControl app, available from Google Play for Android devices and from the Apple Store for iOS devices.

For more information about TimeControl please visit: [www.timecontrol.com](http://www.timecontrol.com).

To contact HMS Software about TimeControl, please contact [info@hms.ca](mailto:info@hms.ca).

### About this Guide

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The examples in this guide provide an overview of some of TimeControl's most notable features.

You may notice that certain features, menu items, or options are not discussed in this guide.

Further information can be found in the TimeControl Reference Guide and the TimeControl User Guide. These PDF guides, are available from the TimeControl trial system at <http://freetrial.timecontrol.com>.

# Step by Step Evaluation Guide

To start your free evaluation of TimeControl go to <http://freetrial.timecontrol.com>. Enter your email and other pertinent information and click Submit.

The screenshot shows the TimeControl website's free trial registration page. The page is titled "TimeControl" and has a navigation menu with links for HOME, FEATURES, SOLUTIONS, WHY TIMECONTROL, HOW TO BUY, RESOURCES, SUPPORT, ABOUT US, CONTACT, and FREE TRIAL. Below the navigation menu, there are links for TRIAL FORM, ONLINE DEMONSTRATION, and MULTIMEDIA DEMONSTRATION. The main content area features a large banner with the text "FREE TRIAL" and a sub-headline: "You can evaluate TimeControl right now by registering for the free online hosted trial below. You'll see TimeControl in action and won't need to install the system to do so." Below the banner are three buttons: "SCHEDULE A DEMO", "WATCH PRESENTATION", and "VIEW TRIAL GUIDE".

Below the banner, there are two main sections:

- Some Features You'll Get**
  - Extended Rates
  - Powerful Workflow Engine
  - Matrix Approvals
  - Notifications and Tracking
  - Extensive Reporting Capabilities
  - Links to HR and Finance
  - Enterprise Security
- Some TimeControl Users**
  - ACCORD CORPORATION (PREFERRED PARTNER)
  - EXFO EXPERTISE REACHES OUT
  - ASCENDANT GROUP
  - ACR SYSTEMS
  - MDS SCIECX
  - AGI AUTOMATION

The registration form is titled "Contact Information" and includes the following fields:

- First Name \* (Chris)
- Last Name \* (Peters)
- Company \* (HMS Software)
- Address \* (189 Hyman Stale 402)
- City \* (Pointe Claire)
- Province \* (Quebec)
- Postal Code \* (H9R 1E9)
- Country \* (AFGHANISTAN)
- Email \* (chris.vanderskus@gmail.com)
- Telephone \* (8135418146)
- Fax \*

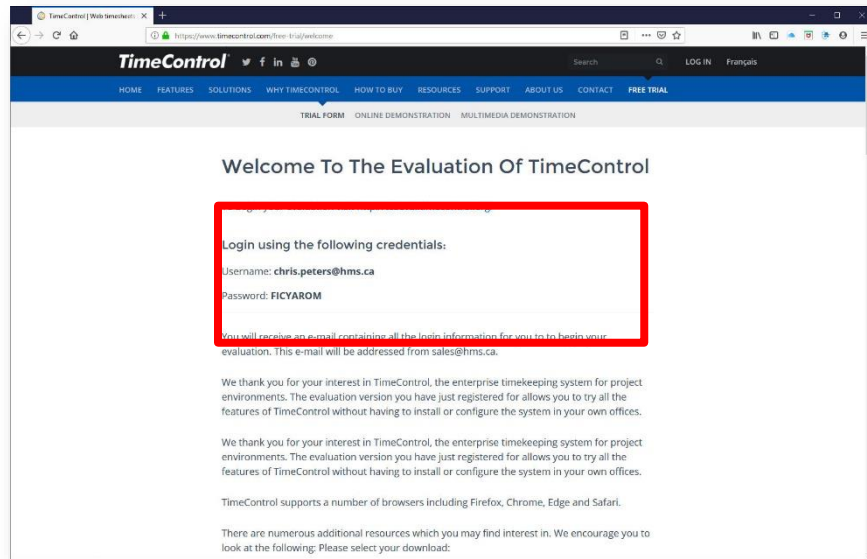
The form also includes a "Request Details" section with the following fields:

- Number Of Users \* (1-10)
- Where Did You Find Out About TimeControl? \* (Please Select...)
- Other Information Or Comments

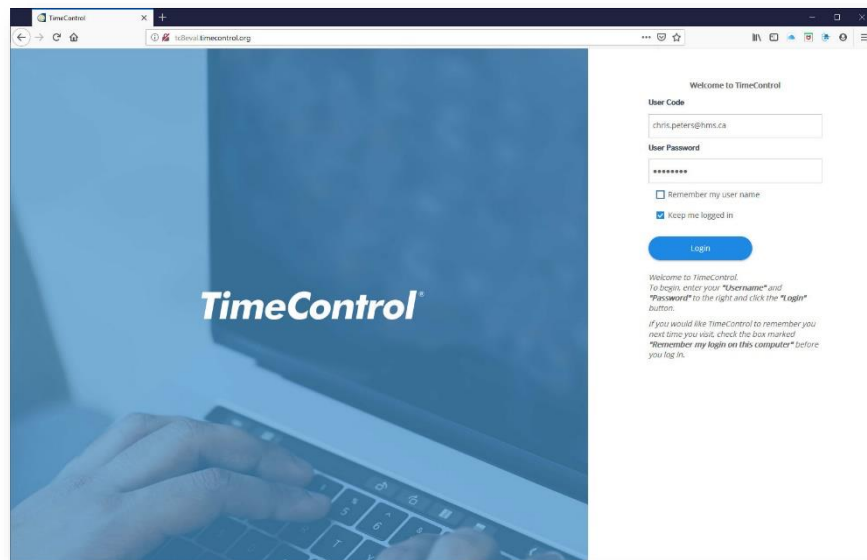
TimeControl displays your new credentials on the screen and emails them to you as well.

To begin your evaluation visit <http://tc8eval.timecontrol.org/>

Login using the credentials we displayed on the screen and that we emailed you.

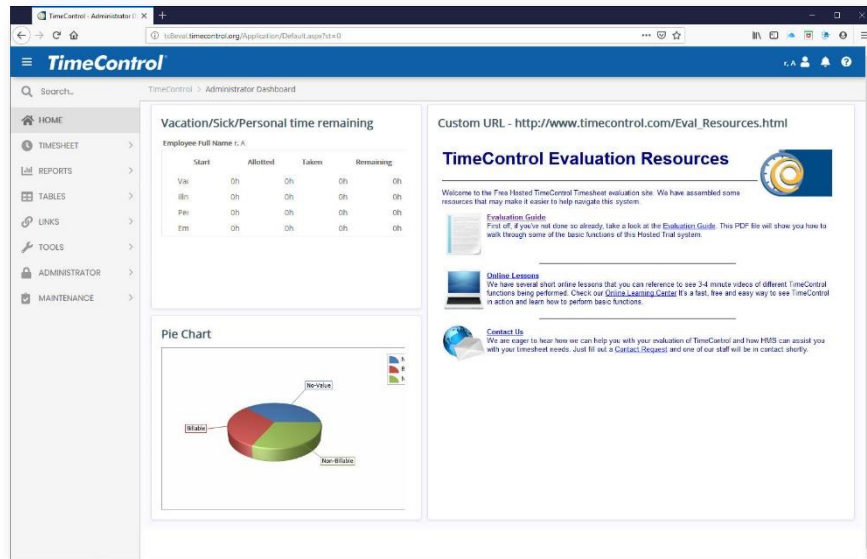


Log in to the evaluation at <http://tc8eval.timecontrol.org/>.

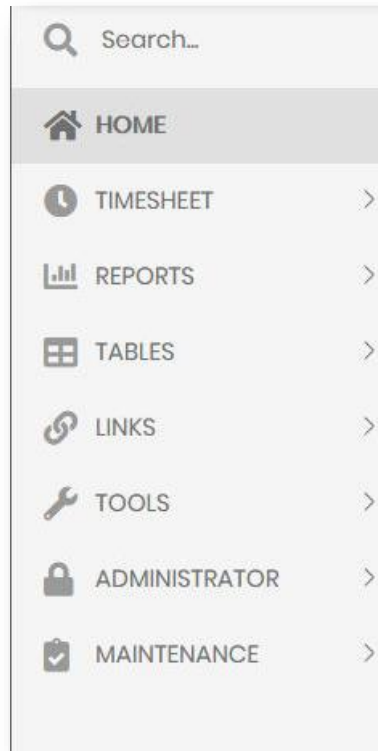




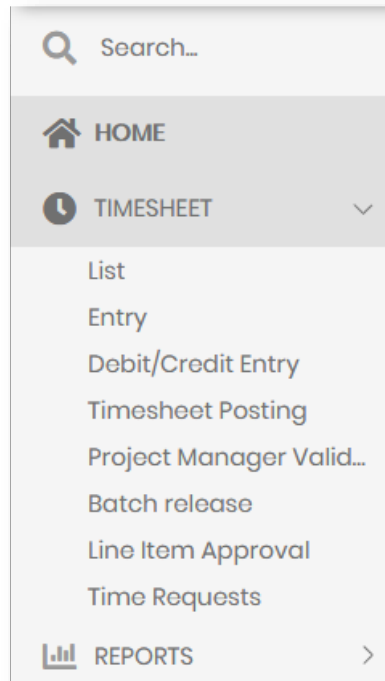
TimeControl displays an example dashboard.



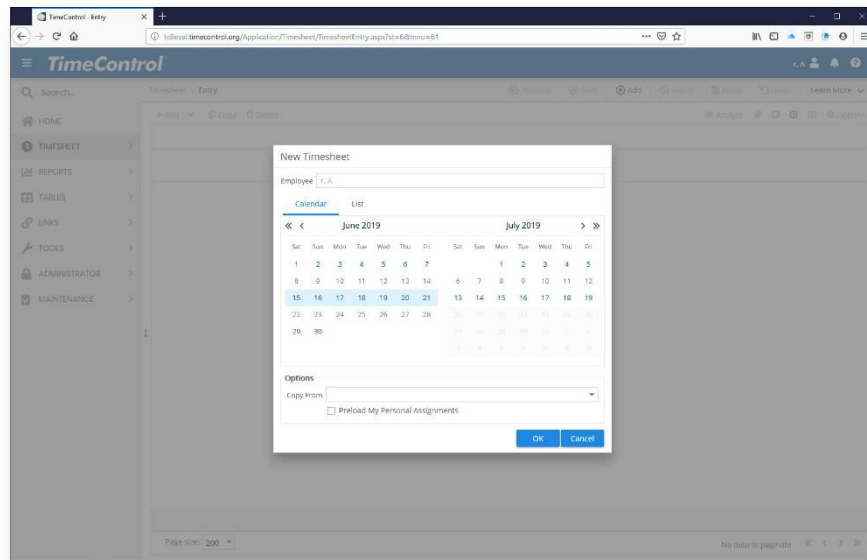
On the left, TimeControl shows available commands. In the Evaluation system, you are already an Administrator, so you are able to see all the tabs and all the commands but in a production TimeControl you would typically see only those tabs and functions to which you had security access.



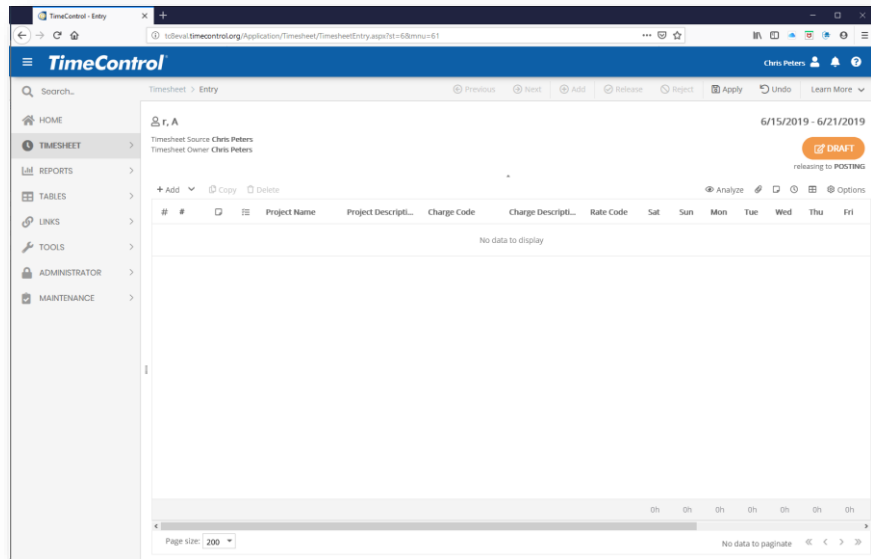
Click on the Timesheet menu item and then Entry to go to Timesheet entry to create a new timesheet.



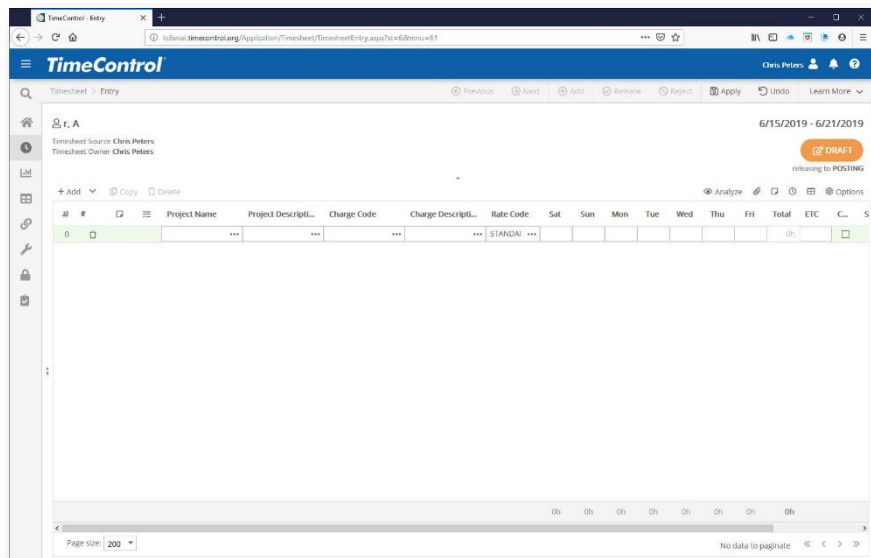
Click on Add Timesheet the Screen Actions area at the top right of the screen. TimeControl will now display the dialog for adding a timesheet. TimeControl will automatically select the next appropriate period for adding a timesheet. In the Evaluation system, timesheet periods have been defined as weeks but TimeControl can be configured to have other lengths of timesheet even within the same system. The user can select from a previous timesheet to “Copy From” if there is one in the system or from a list “Missing Timesheets” in the past. In our case, we’ll just start a blank timesheet by clicking the “OK” button.



TimeControl displays a blank timesheet. In a production system, your timesheet might be pre-populated with project tasks that were assigned to you or with your personal timesheet pre-load preferences.



If you need more real-estate on the screen, click the menu icon:

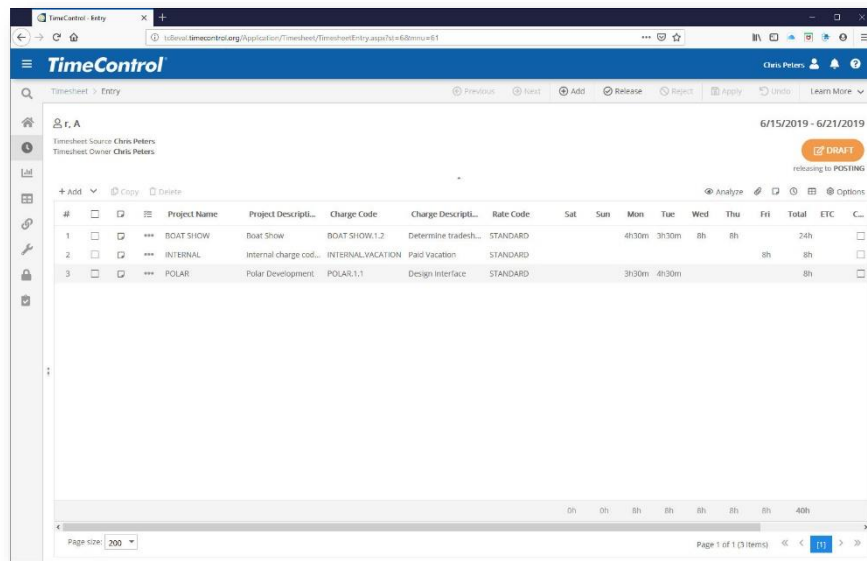




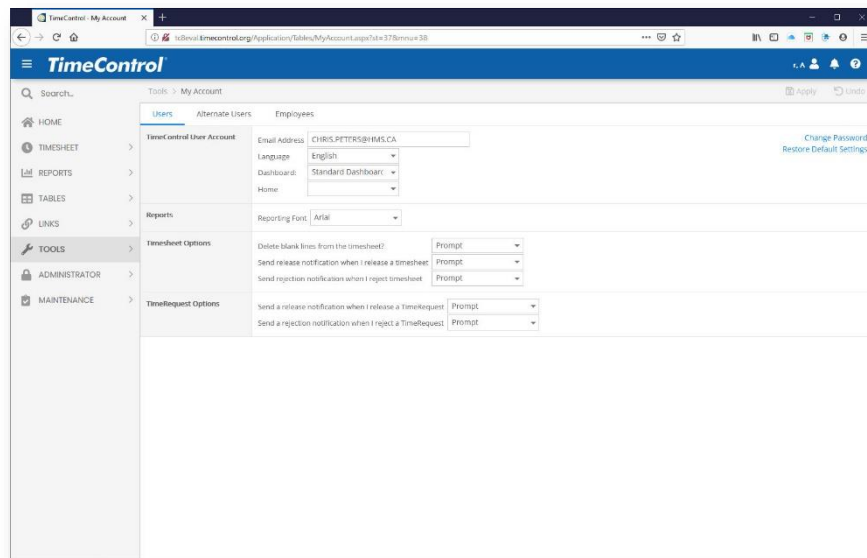
Click Add to the top-left of the timesheet grid to add a new line. Select a project or two and enter durations on the right. You can enter integers, decimal entries or hours and minutes.

Click Apply when you're done.

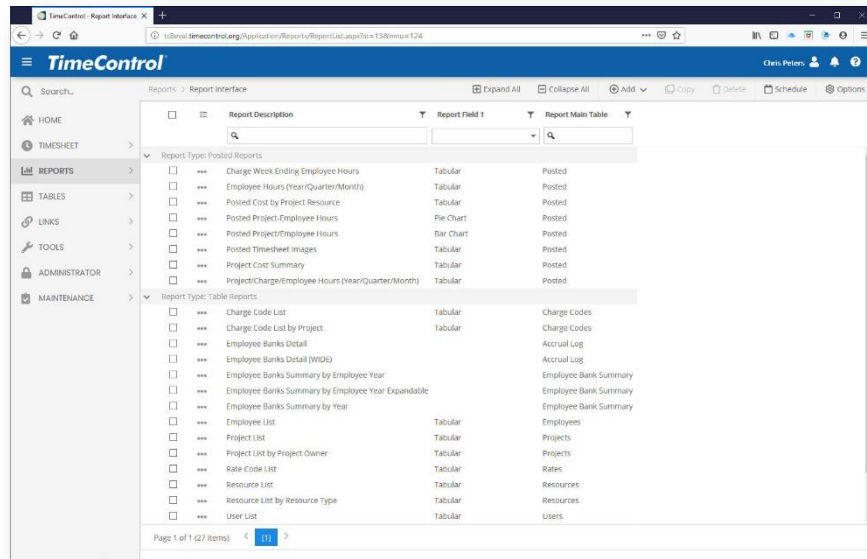
You can click Release to release this timesheet to the posting process. We have set up your account to not require any intermediate approvals.



Click on MyAccount from the Person icon at the top right of the screen. Here is where you can adjust personal settings.



There are numerous ways to see TimeControl reports and data. Click on Reports and select Report Interface to see the most common reports.

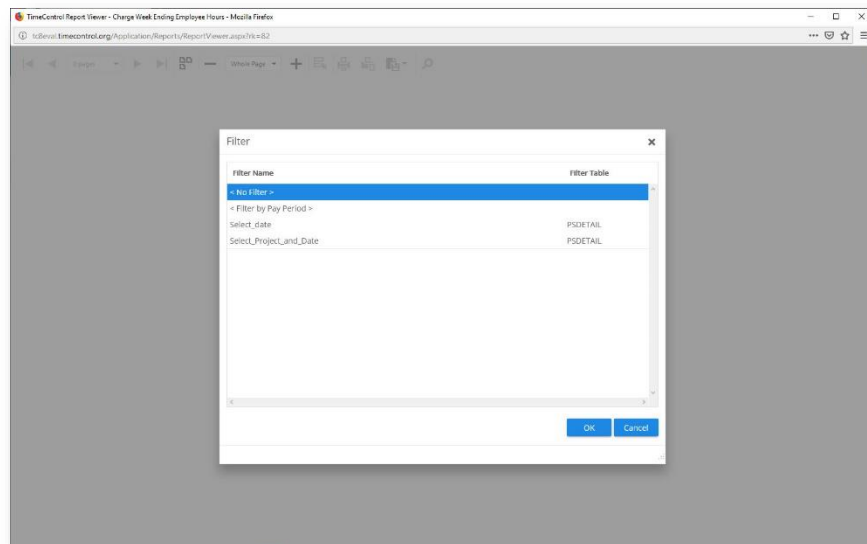


Select the first report entitled "Charge / Week Ending / Employee Hours" and click the "Report" button at bottom right.

TimeControl will ask if you want to filter the report. Any TimeControl report can be filtered with many conditions and these can be entered at the runtime of the report or saved as pre-defined filter conditions.

We'll view the report without a filter.

Click Ok to proceed.



TimeControl now shows the selected report in a spreadsheet format. The report can be saved into numerous formats including Excel.

You can experiment with other pre-defined reports here in the Evaluation system or even try creating your own.

Charge Week Ending Employee Hours

Charge Code	Charge Description	Week Ending	Employee Name	Hours	Cost 1	Cost 2
BOAT SHOW.1.12	Determine payment options	July 9, 2010	Lang, Alex	2.0000	\$60.00	\$120.00
Total for: BOAT SHOW.1.12				2.0000	\$60.00	\$120.00
BOAT SHOW.1.13	Exhibitor services request form			4.0000	\$120.00	\$240.00
Total for: BOAT SHOW.1.13				4.0000	\$120.00	\$240.00
BOAT SHOW.1.14	Complete registration and booth fees submission			4.0000	\$120.00	\$240.00
Total for: BOAT SHOW.1.14				4.0000	\$120.00	\$240.00
BOAT SHOW.2.2	Develop PR strategy	July 16, 2010	Carpenter, Jane	35.5000	\$1065.00	\$2130.00
Total for: BOAT SHOW.2.2				35.5000	\$1065.00	\$2130.00
BOAT SHOW.2.3	Schedule PR interview with key analysts and trades	July 23, 2010		6.0000	\$180.00	\$360.00
Total for: BOAT SHOW.2.3				6.0000	\$180.00	\$360.00
BOAT SHOW.2.4	Develop event release to be used at event for press			15.0000	\$450.00	\$900.00
Total for: BOAT SHOW.2.4				15.0000	\$450.00	\$900.00
BOAT SHOW.2.5	Promote your attendance at the tradeshow	July 9, 2010		36.0000	\$1080.00	\$2160.00
Total for: BOAT SHOW.2.5				36.0000	\$1080.00	\$2160.00
BOAT SHOW.2.8	Identify speaker/sponsor opportunities & criteria	July 23, 2010		14.0000	\$420.00	\$840.00
Total for: BOAT SHOW.2.8				14.0000	\$420.00	\$840.00
DATA.1.2	Install software	July 9, 2010	Lang, Alex	10.0000	\$300.00	\$600.00
Total for: DATA.1.2				10.0000	\$300.00	\$600.00

We can also see data more dynamically in the Drill Down Analyzer. Select Drill-Down Analyzer from the Reports Menu.

Click Load to populate data into the grid.

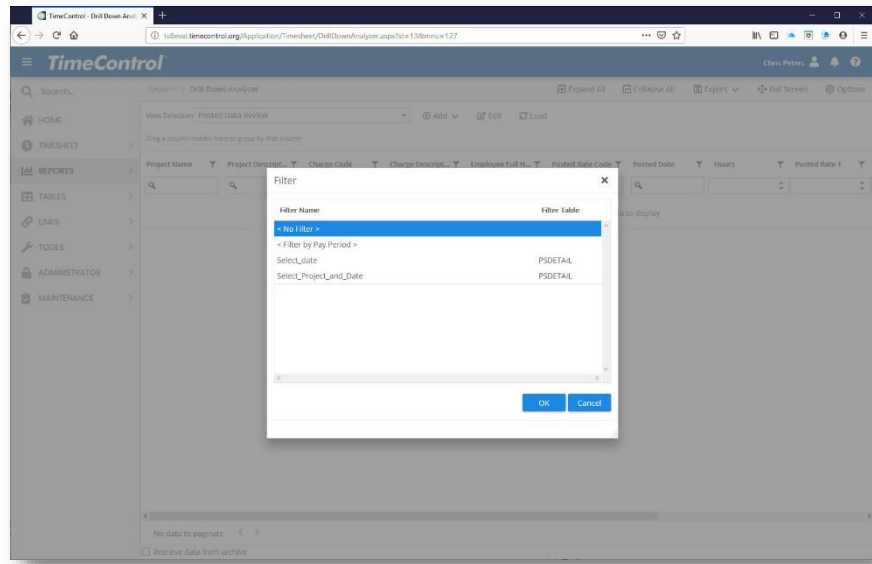
TimeControl Drill Down Analyzer

View Selection: Posted Data Review

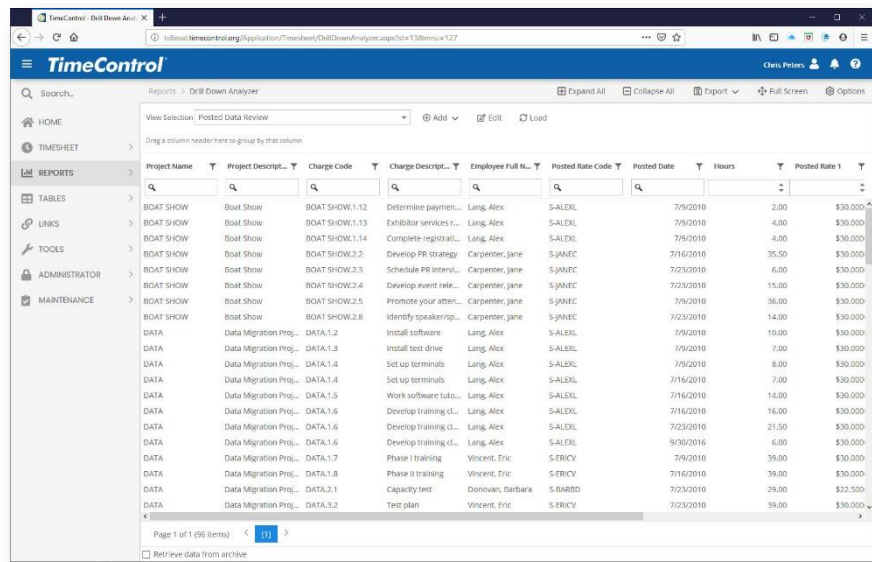
Project Name | Project Description | Charge Code | Charge Description | Employee Full Name | Posted Rate Code | Posted Date | Hours | Posted Rate 1

No data to display

Once again, data can be filtered, just like in a report. Click Ok in this case to take all the data without a filter.



Now TimeControl displays a long list of data in columns. It's not that interesting so far, but drag the column header of the first field, "Project" into the grey area just above the column headers.



TimeControl now groups all the data by that field and sub-totals the data instantly by that grouping.

The screenshot shows the TimeControl interface with a table of data grouped by Project Name. The table has columns for Project Description, Charge Code, Charge Description, Employee Full Name, Posted Rate, Posted Date, Hours, Posted Rate 1, Posted Rate 2, and Cost 1. The data is grouped into two main sections: 'Project Name: BOAT SHOW' and 'Project Name: DATA'. Each section contains multiple rows of data for different projects and employees.

Project Description	Charge Code	Charge Description	Employee Full Name	Posted Rate	Posted Date	Hours	Posted Rate 1	Posted Rate 2	Cost 1
<b>Project Name: BOAT SHOW</b>									
Boat Show	BOAT SHOW.1.12	Determine payment...	Lang, Alex	S-ALEXL	7/9/2010	2.00	\$30,000.00	\$60,000.00	\$60,000.00
Boat Show	BOAT SHOW.1.13	Exhibitor services r...	Lang, Alex	S-ALEXL	7/9/2010	4.00	\$30,000.00	\$60,000.00	\$60,000.00
Boat Show	BOAT SHOW.1.14	Complete registrati...	Lang, Alex	S-ALEXL	7/9/2010	4.00	\$30,000.00	\$60,000.00	\$60,000.00
Boat Show	BOAT SHOW.2.2	Develop PR strategy	Carpenter, Jane	S-JANEC	7/16/2010	35.50	\$30,000.00	\$60,000.00	\$60,000.00
Boat Show	BOAT SHOW.2.3	Schedule PR intervi...	Carpenter, Jane	S-JANEC	7/23/2010	6.00	\$30,000.00	\$60,000.00	\$60,000.00
Boat Show	BOAT SHOW.2.4	Develop event rete...	Carpenter, Jane	S-JANEC	7/23/2010	15.00	\$30,000.00	\$60,000.00	\$60,000.00
Boat Show	BOAT SHOW.2.5	Promote your atten...	Carpenter, Jane	S-JANEC	7/9/2010	36.00	\$30,000.00	\$60,000.00	\$60,000.00
Boat Show	BOAT SHOW.2.8	Identify speaker/ps...	Carpenter, Jane	S-JANEC	7/23/2010	14.00	\$30,000.00	\$60,000.00	\$60,000.00
						116.50			
<b>Project Name: DATA</b>									
Data Migration Proj...	DATA.1.2	Install software	Lang, Alex	S-ALEXL	7/9/2010	10.00	\$30,000.00	\$60,000.00	\$60,000.00
Data Migration Proj...	DATA.1.3	Install test drive	Lang, Alex	S-ALEXL	7/9/2010	7.00	\$30,000.00	\$60,000.00	\$60,000.00
Data Migration Proj...	DATA.1.4	Set up terminals	Lang, Alex	S-ALEXL	7/9/2010	8.00	\$30,000.00	\$60,000.00	\$60,000.00
Data Migration Proj...	DATA.1.4	Set up terminals	Lang, Alex	S-ALEXL	7/16/2010	7.00	\$30,000.00	\$60,000.00	\$60,000.00
Data Migration Proj...	DATA.1.5	Work software tabs...	Lang, Alex	S-ALEXL	7/16/2010	14.00	\$30,000.00	\$60,000.00	\$60,000.00
Data Migration Proj...	DATA.1.6	Develop training d...	Lang, Alex	S-ALEXL	7/16/2010	16.00	\$30,000.00	\$60,000.00	\$60,000.00
Data Migration Proj...	DATA.1.6	Develop training d...	Lang, Alex	S-ALEXL	7/23/2010	21.50	\$30,000.00	\$60,000.00	\$60,000.00
Data Migration Proj...	DATA.1.6	Develop training d...	Lang, Alex	S-ALEXL	9/30/2016	6.00	\$30,000.00	\$60,000.00	\$60,000.00
						116.50			

Now drag the "Employee Full Name" column header up to the right of the "Project" field. TimeControl now has a grouping by Project and then a sub-grouping by person.

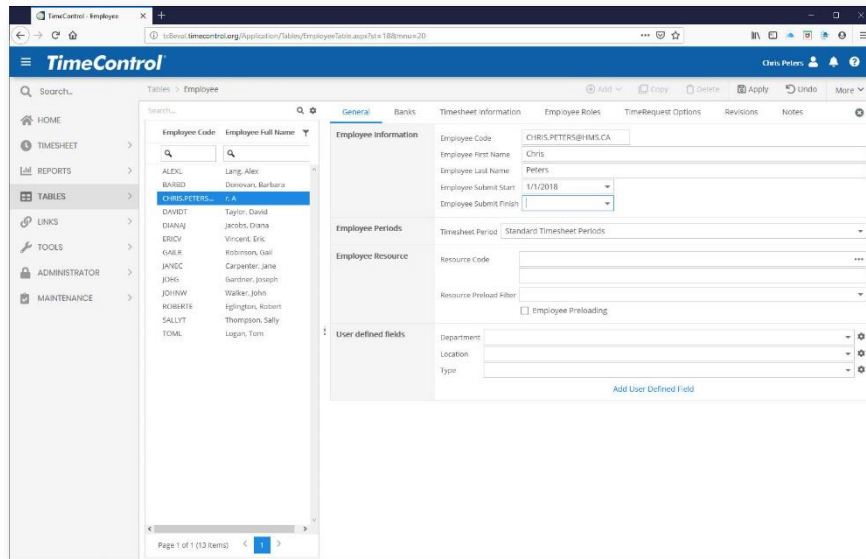
Using this functionality, Administrators and executives can drill deep into TimeControl data in seconds to see how much time and money is being spent on different types of work.

Additional fields from other tables can be added to the definition and you can have as many definition lists as you wish.

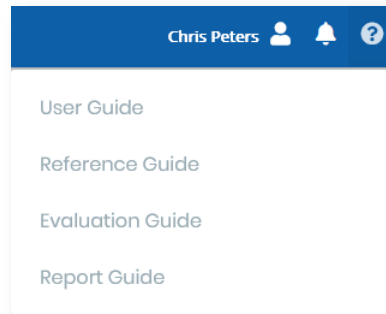
The screenshot shows the TimeControl interface with a table of data grouped by Project Name and Employee Full Name. The table has columns for Project Description, Charge Code, Charge Description, Posted Rate, Posted Date, Hours, Posted Rate 1, Posted Rate 2, and Cost 1. The data is grouped into three main sections: 'Employee Full Name: Carpenter, Jane', 'Employee Full Name: Lang, Alex', and 'Project Name: DATA'. Each section contains multiple rows of data for different projects and employees.

Project Description	Charge Code	Charge Description	Posted Rate	Posted Date	Hours	Posted Rate 1	Posted Rate 2	Cost 1
<b>Employee Full Name: Carpenter, Jane</b>								
Boat Show	BOAT SHOW.2.2	Develop PR strategy	S-JANEC	7/16/2010	35.50	\$30,000.00	\$60,000.00	\$1,065,000.00
Boat Show	BOAT SHOW.2.3	Schedule PR intervi...	S-JANEC	7/23/2010	6.00	\$30,000.00	\$60,000.00	\$180,000.00
Boat Show	BOAT SHOW.2.4	Develop event rete...	S-JANEC	7/23/2010	15.00	\$30,000.00	\$60,000.00	\$450,000.00
Boat Show	BOAT SHOW.2.5	Promote your atten...	S-JANEC	7/9/2010	36.00	\$30,000.00	\$60,000.00	\$1,080,000.00
Boat Show	BOAT SHOW.2.8	Identify speaker/ps...	S-JANEC	7/23/2010	14.00	\$30,000.00	\$60,000.00	\$420,000.00
					106.50			\$3,195,000.00
<b>Employee Full Name: Lang, Alex</b>								
Boat Show	BOAT SHOW.1.12	Determine payment...	S-ALEXL	7/9/2010	2.00	\$30,000.00	\$60,000.00	\$60,000.00
Boat Show	BOAT SHOW.1.13	Exhibitor services r...	S-ALEXL	7/9/2010	4.00	\$30,000.00	\$60,000.00	\$120,000.00
Boat Show	BOAT SHOW.1.14	Complete registrati...	S-ALEXL	7/9/2010	4.00	\$30,000.00	\$60,000.00	\$120,000.00
					10.00			\$300,000.00
					116.50			\$3,495,000.00
<b>Project Name: DATA</b>								
<b>Employee Full Name: Donovan, Barbara</b>								
Data Migration Proj...	DATA.2.1	Capacity test	S-BARBD	7/23/2010	29.00	\$22,500.00	\$80,000.00	\$652,500.00
					29.00			\$652,500.00

TimeControl is driven by a series of tables. Click on Tables then Employee to see the Employee Table. You can find your own entry here and adjust as you wish. Please use caution in this table as it is shared by everyone currently using the TimeControl Evaluation system.



You can access TimeControl's extensive documentation by clicking the "?" button at the top right of the screen.



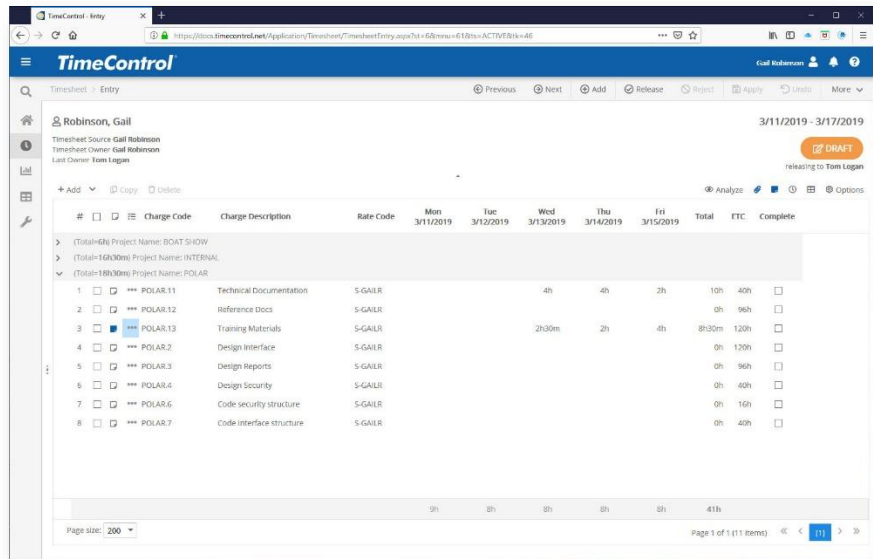
## Wrap up

This has been just a peek at some of the more common functions in TimeControl. If you wish to learn more, we encourage you to look through the TimeControl website at [www.timecontrol.com](http://www.timecontrol.com) or to speak to a TimeControl representative at [www.timecontrol.com/contact](http://www.timecontrol.com/contact).



# The TimeControl multi-purpose timesheet

In today's challenging economy, tracking productivity is more important than ever. It is no longer enough to know only how much time has been spent. Now management demands that you know what was done with the time. Many organizations are turning to project and task based management as a way of being more effective. One of the most difficult aspects of implementing project control is the capture and approval of labor actuals. *TimeControl* provides an electronic timesheet system designed to serve both Finance and Project Management



## Install On-premises or subscribe in the Cloud Online

*TimeControl* is available both as a purchasable license to be installed on your premises or in a subscription model with our Timesheet as a Service TimeControlOnline. You can find out more about our online subscription at [www.timecontrol.net](http://www.timecontrol.net).

## Open Architecture

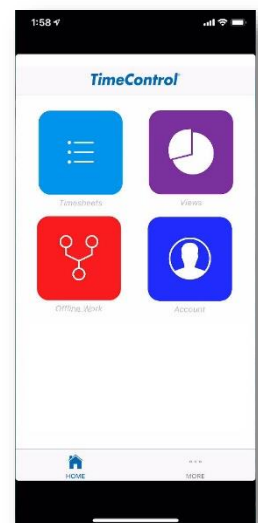
*TimeControl* is an open architecture system which supports a variety of databases including Microsoft SQL Server, Oracle, Sybase and MySQL. Customizable user profiles allow the *TimeControl* interface to be tailored to each user's requirements.

## Easy to use web interface

*TimeControl's* interface is browser-based and user-intuitive. User Profiles determines what the user will be presented with and the user can define where TimeControl should start and what defaults they wish. End users can use a variety of browsers such as Internet Explorer, Firefox, Chrome, Safari, Mozilla or even an iPad. (Administrators must use Internet Explorer.)

## TimeControl Mobile is included

*TimeControl* includes both a browser-based web interface and a mobile interface that can be used from your Smartphone. Whether you use an iPhone, Blackberry, Android or Windows Mobile7 device, you can access your TimeControl from wherever you are.



## Multi-lingual

We know that not every user speaks English as their first language. TimeControl comes with a number of languages already in the system but every label and every message is open to the TimeControl Manage Languages module so you can change the existing translations or even add your own. This is a great feature for adjusting terminology in the system to match your organization's (The only word you can't change is: "TimeControl").

## Timesheet Approvals

*TimeControl* supports HMS Software's unique Matrix Approval Process for Labor Actuals which allows for quick authorization of project data. This process resolves the inherent conflict that is found when both the financial and project management hierarchies must approve timesheet data simultaneously. Automated validation of timesheet data is handled by TimeControl's remarkable Validation Rules . Additional approvals can be done manually with a simple Approve/Reject or Approve/Update process. The Project Manager Validation screen displays an easy-to-view hierarchical interface for managing project approvals.

## Total Flexibility with User Profiles

*TimeControl's* User Profiles allows the Administrator to determine which menu choices, reports and fields are accessible by each user. The entire interface can be tailored to the user's individual needs. No other system on the market today offers this much flexibility.

Field level security ensures that only the information which is important to each user, is displayed. Fields can be made read-only or invisible, removing them from view entirely. This makes *TimeControl* at once a secure, deployable system and an easy-to-use one as well.

## Links to Project Management Systems

*TimeControl* includes direct links to project management systems including Oracle-Primavera versions P3 through the most current P6, Deltek's Open Plan and Cobra and Microsoft's Project, and Project Server. In fact, multiple products and versions can be supported simultaneously.

Integrating with a project management system drastically reduces timesheet errors as only valid tasks will be available in which to charge time. Hours entered in *TimeControl* are returned directly to the project management system as activity and resource progress.

*TimeControl* also supports customizable export formats for integration with virtually any financial or HR system.

## Vacation Approvals with TimeRequest™

The TimeRequest module allows users to make a request for certain types of times to be approved for entry in future timesheets. The most common application of this module may be for requesting Vacation time off. Once approved, the time is then automatically entered by *TimeControl* into the appropriate future timesheet.

The TimeRequest module is, however, not restricted to just Vacation requests. Any category of time can be exposed to the module. This allows an infinite number of applications such as for

travel time, training time, offsite or onsite time or any other type of time category where the organization wishes it to be approved in advance.

## E-mail Enabled

*TimeControl* allows email notifications to be sent for various events such as missing timesheets, incomplete or non-approved timesheets as well as timesheets that were rejected or re-released for approval.

## Expense Reports

TimeControl includes extensive expense report functionality. Users can enter an unlimited number of expense report items for each timesheet line.

## Links to Payroll, HR and ERP/Finance

*TimeControl* is designed with a Links module that lets you define links to corporate systems and software including Payroll software or online services, Human Resources systems and ERP/Finance systems.

Using TimeControl to fulfill the requirements of not only project management but also Finance, HR and Payroll means you can eliminate the costs and inefficiency of multiple timesheets.

## Reporting

*TimeControl's* reporting engine looks just like Excel™. Reports can even be saved in Excel or HTML format.

*TimeControl's* Reporting Wizards make report generation easy. *TimeControl's* field-level security is always active so only the fields which a user has permission for will be shown.

Predefined reports are available in a variety of formats which include posted timesheet data, table lists, printouts of the timesheets themselves and missing timesheet reports.

## For more information

For a more complete description of TimeControl and its features, visit [www.timecontrol.com](http://www.timecontrol.com). To try the timesheet system for free, visit [freetrial.timecontrol.com](http://freetrial.timecontrol.com).

## Easy to use Interface

- Full web-based browser interface with multiple browsers supported
- TimeControl can be implemented within a SharePoint interface or a Microsoft Project Web Access interface
- Scalable user profiles facilitates use for data entry users yet provides full functionality for administrators
- Multilingual with multiple languages included
- Unlimited charge codes displayed in simple, hierarchical drop-down lists
- Unlimited free-form notes for each line item and each timesheet
- E-mail-enabled. E-mail messages sent for system notices such as rejected timesheets or missing timesheets
- Scheduleable E-mail notification for missing or unapproved timesheets.
- Predefined timesheets based on resource assignments from the project management system or by user input

## Robust Architecture

- Open database architecture; support for Oracle, Microsoft SQL Server, Sybase and MySQL databases
- N-tier architecture makes system scalable for 10 to 100,000 users
- Unlimited rate codes per employee
- Field-level security. Make any field visible, value read-only, or invisible
- Complete redefinition of every field label
- Complete auditability of timesheet data
- User-defined fields on every table
- Add pop-up data validation for each user-defined field
- Allows charges to be linked to a specific project or project-independent
- Multiple overhead charge types
- Filter charge codes, projects and rates visible to any employee

## Web Interface

- MyTimeControl™ home page dashboard gives extensive and customizable dashboard information to employees

## Free TimeControl App

- TimeControl includes a free TimeControl App, available from Google Play for Android devices and the Apple Store for iOS devices.

## Approval Process

- HMS's unique *Matrix Approval Process for Labor Actuals*™

- Unlimited automatic Validation Rules are user defineable, flexible and can be applied globally or to any group or even an individual
- Unlimited manual validation levels in which each employee can have a unique approval routing
- Project Managers or Account Managers can preview and redistribute hours prior to linking with a project management system or exporting to Finance

## Links to Project Management

- Direct integration with popular project management systems such as Microsoft Project and Project Server, Primavera and Deltek's Open Plan and Cobra
- Supports multiple project management systems and multiple versions simultaneously
- Customizable import/export function to interface with virtually any finance or ERP system including SAP, Oracle, PeopleSoft and Microsoft Dynamics
- Interface can be integrated directly into SharePoint, Microsoft Project Web Access or stand alone

## Time-off Request

- **TimeRequest**™ module allows vacation, personal or other leave time to be requested
- TimeRequest allows multiple levels of approval
- TimeRequest automatically populates future timesheets with approved time off

## Flexible Reporting

- Excel-like reporting format allows output to any Windows-compliant printer or reports can be saved as Excel, XML or HTML files
- Reporting Wizards allow an unlimited number of reports to be created and saved for later use
- Unlimited levels of data selection, filtering and sorting
- Drill Down Analyzer provides instant ad-hoc analysis of data at any level

## Expense Reports

- Users can enter non-labor costs on their timesheet
- Unlimited number of expense items per timesheet line item
- Expenses can be tracked back to a project management and/or finance system

## Government Compliance

- Complies with requirements for DCAA, European Time Directives, FMLA, the California Wage Laws and Sarbanes-Oxley

## HMS Software Partial Client List

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### Engineering/Construction

Aecon Construction  
AeroInfo  
Koch Business Solutions  
Kongsberg Devotek  
Thompson Beta

### Gas / Utilities

Gulf South Pipeline  
Acergy  
Petrocon  
VenCorp  
Foster Wheeler

### Manufacturing

Alcan  
Parker Hannifin  
Ultra Electronics  
Tennant  
Wagner Spray Tech  
Vision Systems  
Electro Motive  
GE Sensing  
Tommy Hilfiger

### Defense / Aerospace

Bombardier Inc.  
CAE Electronics  
Lockheed Martin  
Rolls Royce  
SAAB  
Army Corps of Engineers

### Government

Amsterdam Port Authorities  
Atlanta Airport  
Dutch Railway  
Government of Saskatchewan  
Railway Procurement Agency (UK)  
Ville de Montreal  
City of Winnipeg

### Technology

Arivia  
CSI Piemonte  
EDS  
Face Technology  
Fuel Plus Software  
GE Access  
Microsoft  
Positron  
Psion Teklogix  
Inventure  
Fujitsu

### Telecommunications

Cable & Wireless Bartel  
Ericsson  
EXFO  
Motorola  
Philips Semiconductors  
SARA Amsterdam  
Stratos Global

### Financial

Standard Life  
Development Bank of Canada  
Alliance One  
Centre de Recherche Informatique de Montréal

### Health/Pharmaceutical

Boehringer Ingelheim  
National Health Service (UK)  
Azko Nobel (Organon)  
RTS Thurnall  
Canadian Institute for Health Info  
logen  
Registat

### Education

Johnson and Wales University  
Eastern Michigan University  
Queens University  
McGill University

## About HMS Software

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HMS Software, a division of Montreal, Canada-based Heuristic Management Systems Inc., is a leading provider of enterprise timesheet and project management systems.



Founded in 1984, HMS Software's expertise in implementing enterprise project-management and enterprise timesheet systems is recognized worldwide by some of the world's best known organizations. HMS's signature product, TimeControl, an enterprise timekeeping system designed to serve the needs of both Finance and Project Management, is distributed worldwide through an extensive list of distributors and dealers located on every continent with representatives in the US, the UK, Australia, Mexico, Europe, Asia, South Africa and the Middle East.

HMS Software's client list includes some of the world's leading corporations in the telecommunications, IT, finance, engineering, defense/aerospace and government sectors including such organizations as Acergy, Aecon Construction, Alcan, the Atlanta Airport, Akzo Nobel, The Canadian Business Development Bank, The City of Montreal, EDS, Ericsson, General Motors, the Government of Saskatchewan, John Deere, Kelly Services, The UK's National Health Service, Standard Life, UPS, Volvo Novabus and hundreds of others. HMS maintains offices in Montreal, Quebec and Toronto, Ontario. For more information about HMS, please visit [www.hms.ca](http://www.hms.ca).

### TimeControl

First published by HMS in 1994, TimeControl has been adopted hundreds of clients and over 150,000 users around the world. TimeControl is designed to serve the needs of both project and finance simultaneously. It allows an organization to use a single timesheet for project tracking, time and attendance, time and billing, HR tracking, R&D Tax Credits, DCAA and project costing instead of having to deploy many timesheets to serve these needs.

TimeControl is available for purchase for an on-premises implementation or as a subscription as service. TimeControl's architecture is flexible and extensive supporting numerous databases such as Oracle, Microsoft SQL Server and MySQL, multiple browsers such as Internet Explorer, Firefox, Safari and Chrome and even includes a mobile interface for Smartphones

For more information about TimeControl please visit: [www.timecontrol.com](http://www.timecontrol.com).